



Planning Process for a Regional Transportation Coordinating Council – Project Kickoff Agenda

Tuesday November, 26th – 9:00a.m. – 10:30a.m.

**Intergovernmental Center, Minnesota River Room
10 Civic Center Plaza, Mankato, MN**

1. Introductions
2. RTCC Background Information
3. Project Management Team – Role and Activities
 - a. Project Milestones (5 major PMT meetings, individual outreach), Proposed Schedule
4. Project Tasks In-Depth
 - a. Developing RTCC Work Plan
 - i. Focus on the role of the RTCC
 - ii. What are the highest priorities in the region? What benefits do we ultimately need to achieve?
 - iii. Discussion exercise
 - b. Governance and Structure
 - i. Bylaws, membership, financial plan – the *details*
 - ii. Geography
 - c. Stakeholder Involvement
 - i. Identify outreach contacts and activities
 - d. Implementation Plan
 - i. Government agency resolutions
5. Questions? Next Steps...