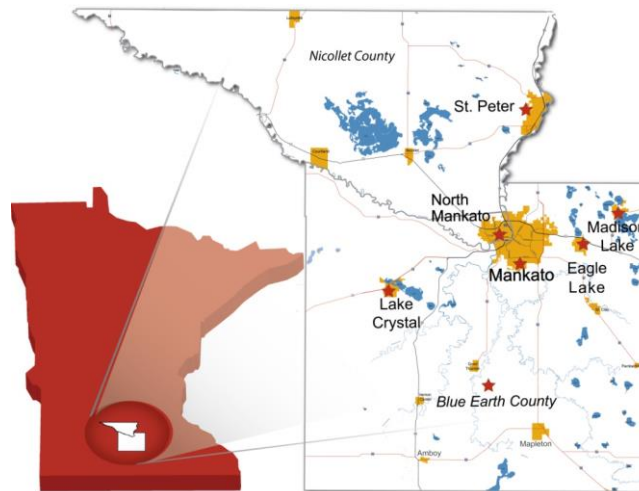


# Mankato/North Mankato Area Planning Organization (MAPO)

## 2022 (& 2023 Draft) Unified Planning Work Program



**Recommended for Adoption by the MAPO Technical Advisory Committee  
August 19, 2021**

**Adopted by the MAPO Policy Board  
September 2, 2021**

Copies available at MAPO offices  
10 Civic Center Plaza  
Mankato, MN 56001

Website		<a href="http://www.mnmapo.org">www.mnmapo.org</a>
Phone		(507) 387-8389
Twitter		@MinnesotaMAPO

**2022 Unified Planning Work Program (UPWP)**  
for the  
Mankato/North Mankato Area Planning Organization (MAPO)  
the Metropolitan Planning Organization for the Mankato/North  
Mankato, MN area

All questions, comments or requests for documents and services may be directed to:  
Paul Vogel, Executive Director

Phone: (507) 387-8613  
Email: [pvogel@mankatomn.gov](mailto:pvogel@mankatomn.gov)

or

Charles Androsky, Transportation Planner  
Phone: (507) 387-8389  
Email: [candrosky@mankatomn.gov](mailto:candrosky@mankatomn.gov)

at:

Mankato/North Mankato Area Planning Organization  
10 Civic Center Plaza  
Mankato, MN 56001

This work program and other MAPO documents, meeting minutes and agendas, and other information may also be obtained online at [www.mnmapo.org](http://www.mnmapo.org).

To request this document in an alternative format, please contact Charles Androsky at (507) 387-8389 or at [candrosky@mankatomn.gov](mailto:candrosky@mankatomn.gov).

This Unified Planning Work Program is funded in part through funds from the Federal Highway Administration, Federal Transit Administration, U.S. Department of Transportation, Minnesota Department of Transportation, and local funds. The views and opinions of the authors expressed herein do not necessarily state or reflect those of the U.S. Department of Transportation or other funding agencies.

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## **MAPO Organization Background and Transportation Planning History**

The Mankato/North Mankato Area Planning Organization (MAPO) was established in 2012 in response to the 2010 U.S. Census which designated the Mankato/North Mankato region as an urbanized area requiring the formation of a Metropolitan Planning Organization (MPO). The purpose of MAPO is to meet and maintain a continuing, cooperative, and comprehensive (3C) metropolitan transportation planning process.

## **MAPO Representation**

MAPO is represented by the following units of government:

### **Counties**

Blue Earth  
Nicollet

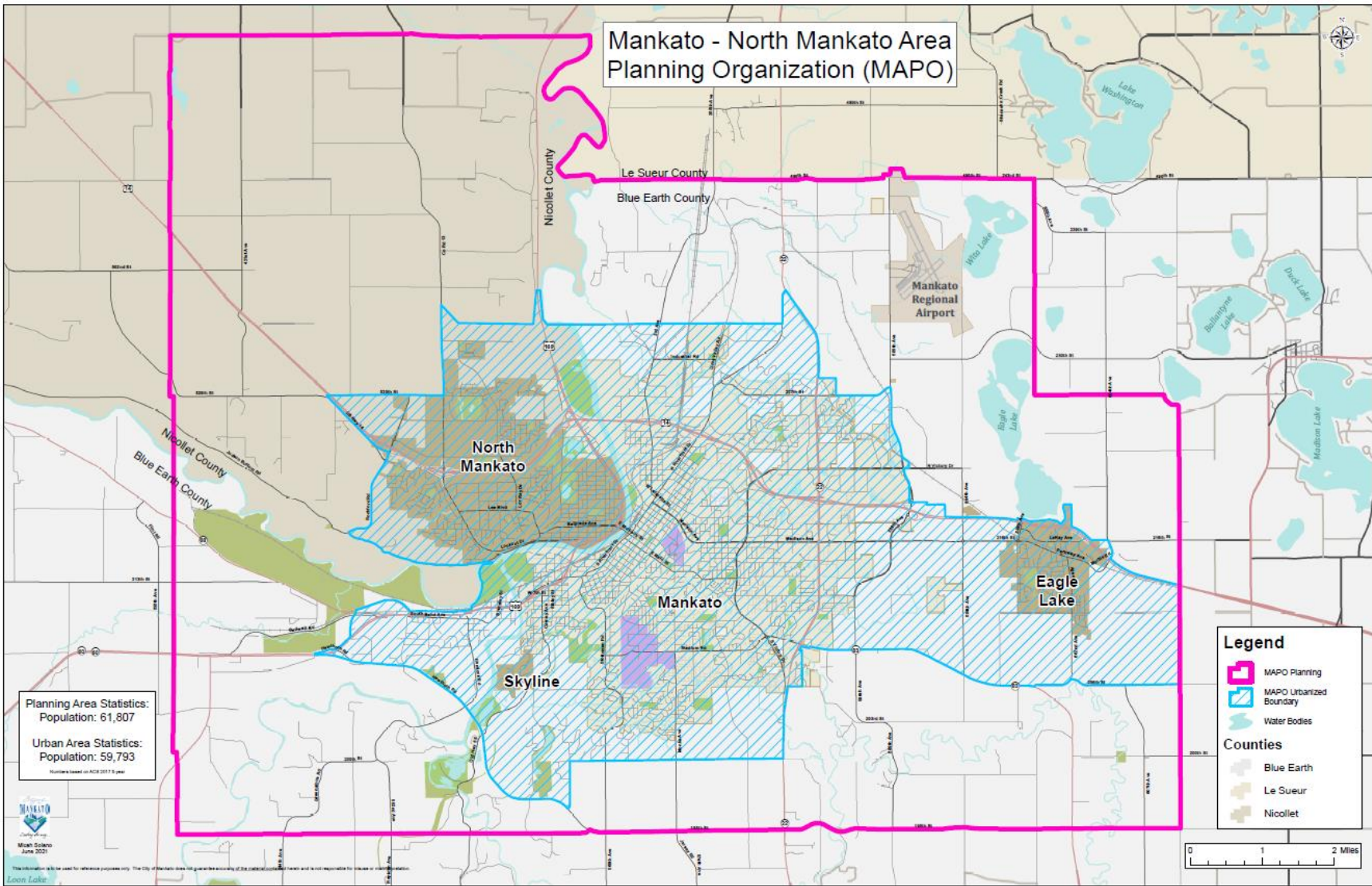
### **Cities**

Eagle Lake  
Mankato  
North Mankato  
Skyline

### **Townships**

Belgrade  
Le Ray  
Lime  
Mankato  
South Bend

MAPO is directed by a six (6) member Policy Board comprised of elected officials representing MAPO partner agencies. MAPO is advised by a Technical Advisory Committee (TAC) which reviews and formulates recommendations to the Policy Board regarding the Unified Program Work Plan (UPWP), Long Range Transportation Plan (LRTP), Transportation Improvement Program (TIP), and other plans and studies prepared by MAPO.



## Policy Board, Technical Advisory Committee, and Staff

<b>Policy Board</b>	<b>Technical Advisory Committee</b>
Tim Auringer – City of Eagle Lake	Ronda Allis – MnDOT (District 7)
Jack Kolars – Nicollet County	Paige Attarian – City of Skyline
Mike Laven – City of Mankato	Jennifer Bromeland – City of Eagle Lake
Mark Piepho – Blue Earth County	David Cowan – Minnesota State University, Mankato
Dan Rotchadl – MAPO Townships	Karl Friedrichs – Lime Township
James Whitlock – City of North Mankato	Michael Fischer – City of North Mankato
	Seth Greenwood – Nicollet County
<b>Staff</b>	Scott Hogen – Mankato Area Public Schools (D77)
Paul Vogel, Executive Director	Jeff Johnson – City of Mankato
Charles Androsky, Transportation Planner	Curt Kloss – Leray Township
	Mark Konz – City of Mankato
	Leroy McClelland – South Bend Township
	Scott Morgan – Mankato Township
	Shawn Schloesser – Mankato Transit System
	Dan Sarff – City of North Mankato
	Leah Petricka – Region Nine Development Commission
	Craig Smith – Belgrade Township
	Ryan Thilges – Blue Earth County



## **Introduction and Vision Statement**

The Unified Planning Work Program (UPWP) for MAPO outlines work activities that MAPO will undertake as the designated Metropolitan Planning Organization (MPO) for the Mankato/North Mankato Metropolitan Planning Area. Projects programmed in the UPWP must be informed by and in congruence with MAPO's adopted Long Range Transportation Plan (LRTP).

This document represents the UPWP for MAPO and was developed with input and cooperation of the local municipalities, agencies, and the public through the MAPO Technical Advisory Committee and MAPO Policy Board.

## **MAPO Vision Statement**

Through continuing, cooperative, and comprehensive planning, the Mankato/North Mankato Area Planning Organization will promote a regional transportation system that is safe, increasingly efficient, integrated, and multimodal. This system will support economic development, be designed in a manner that promotes and markets the community, encourages sustainable growth, and improves mobility and access for both area and non-area residents and businesses.

## **Purpose of Unified Planning Work Program Document**

The purpose of this work program is to:

- 1) Provide a description of all transportation-related planning activities anticipated to be conducted by MAPO within the metropolitan planning area during 2022 and illustrative activities for 2023.
- 2) Provide detailed work activities and budget information, including local, state and federal funding shares, to allow the state to document the requirements for planning grants distributed through the Federal Transit Administration (FTA) and the Federal Highway Administration (FHWA).

## **Scope of Work Program Planning Process**

The work activities described within are supported by funding from the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Minnesota Department of Transportation (MnDOT) and MAPO member organizations. Work activities are informed by the MAPO Long Range Transportation Plan.

## **Metropolitan Planning Factors**

Federal planning statutes identify planning factors that specify the scope of the planning process to be followed by MAPO (23 CFR 450.306). According to statute, the planning process shall provide for consideration and implementation of projects and strategies and services that will address ten (10) identified planning factors. Each factor is listed below. After each factor is



a brief description of how the work activities contained in this UPWP support the metropolitan planning factors:

- 1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.**
  - Promote and use the adopted LRTP to ensure that transportation projects and work products are planned in a continuing, cooperative, and comprehensive manner.
  - Continue to monitor travel forecasting with development to reliably and accurately predict future traffic on the major street and highway system.
  
- 2. Increase the safety of the transportation system for motorized and non-motorized users.**
  - Continue to program transportation projects in coordination with the adopted LRTP and State and Federal safety requirements.
  
- 3. Increase the security of the transportation system for motorized and non-motorized users.**
  - MAPO staff will continue to serve as a resource to promote programs and opportunities that encourage non-motorized use and users such as the Transportation Alternatives (TA) program, Minnesota Statewide Health Improvement Partnership (SHIP) and Safe Routes to School (SRTS).
  - Staff will continue to work with local bike and walk advocate groups in advancement of safe non-motorized transportation options.
  - MAPO will provide technical assistance to member communities applying for Transportation Alternative (TA) program grant funding. Depending on type of funding requested, MAPO may assist member communities in improving safety for non-motorized users, such as planning studies to complete trail system links, critical sidewalk networks around schools, and pedestrian crossing upgrades.
  
- 4. Increase the accessibility and mobility of people and for freight.**
  - Work with partners to implement the recommendations of local ADA transition plans.
  - Continue development and identification of needs through the Long Range Transportation Plan Update and ADA Transition Plan.
  - Work with other agencies on cooperative development of a Regional Transportation Coordinating Council (RTCC) to increase accessibility and mobility of persons within and throughout the MAPO planning area.
  - Assist MnDOT District 7 and MnDOT Central Office in statewide and regional planning efforts.

**5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.**

- MAPO staff will assist in conducting planning studies to inform the implementation of Mankato's and North Mankato's Complete Streets Plans to promote non-motorized usage and promotes the health initiatives of the Minnesota Statewide Health Improvement Program (SHIP).

**6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.**

- Work with other agencies on cooperative development of a Regional Transportation Coordinating Council (RTCC) to promote efficiencies and cooperation, as well as reduce redundancies of public, private, and non-profit transit service within and throughout the MAPO planning area.

**7. Promote efficient system management and operation.**

- Coordination with MnDOT Area Transportation Partners (ATP) and MnDOT District 7 in administering the Transportation Alternatives (TA) program in the MAPO area, as well as in the development of the annual Transportation Improvement Program (TIP).
- Develop the MAPO's area TIP for submission to federal and state entities. MAPO is charged with developing and promoting programs and projects that best meet the needs of the regional transportation network.

**8. Emphasize the preservation of the existing transportation system.**

- MAPO will use the LRTP and its performance measures when examining the conditions of the existing transportation system for consideration in the development of the Transportation Improvement Plan.
- MAPO will be an active participant in the Area Transportation Partnership of MnDOT District 7 to consider projects that will preserve and enhance the existing transportation system in the urbanized area.

**9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.**

- Continue to program transportation projects in coordination with the adopted LRTP and local, State, and Federal stormwater requirements.

**10. Enhance travel and tourism.**

- MAPO staff will assist in conducting planning studies to inform the implementation of Mankato's and North Mankato's Complete Streets Plans to enhance commuter and recreational opportunities.
- Continue to consider livability, user comfort, and person-centered design when developing work products.

## Resolution & Agreements

The signed resolution adopting the annual work program is included as Appendix C. The following agreements governing the operation of MAPO are available on the MAPO website.

- Joint Powers Agreement between Governmental Units in the Mankato/North Mankato Urbanizing Area
  - <https://mnmapo.files.wordpress.com/2018/06/executed-copy-of-joint-powers-agreement.pdf>
- Host Agency Operating Agreement
  - <https://mnmapo.files.wordpress.com/2020/10/hostagencyagreement.pdf>
- Memorandum of Understanding between the Minnesota Department of Transportation, MAPO, and the Public Transit Operator
  - <https://mnmapo.files.wordpress.com/2018/06/mapo-transit-mndot-performance-planning-mou.pdf>

## Document Organization

The Unified Planning Work Program is organized into six chapters:

**Chapter 1** provides a Summary List of 2022 and illustrative 2023 activities.

**Chapters 2-5** detail the work activities that will be undertaken in 2022 with program hours and budget information. These activities are:

- 100 Program Support and Administration
- 200 Long-Range Transportation Planning
- 300 Short-Range Transportation Planning
- 400 Program Development
- 500 Other Services & Commodities

**Chapter 6** provides the MAPO Strategic Plan.

Appendices A, B, and C provide supporting documentation of activities, details of the budgets and work activities, meeting times, and contact information.

## Chapter 1: Executive Summary of Activities

### 2022 Activities

The primary work activities for 2022 are:

- Development of Transportation Improvement Program (TIP)
- Initiation of CSAH 5 (Third Ave) Corridor Study (split across 2022 and 2023)
- Eagle Lake Pedestrian Connectivity Study
- South Bend Safe Routes to Multimodal Study
- MSU Stadium Road Pedestrian Crossing Study
- Continued work on Lookout Drive – CSAH 13 Corridor Study (split across 2021 and 2022)
- Continued work on Second Street Corridor Study (split across 2021 and 2022)
- Staff work toward Mankato Transit System Transit Development Plan (TDP)
- Provide staff administration to the MAPO TAC and Policy Board
- Continued coordination with Mankato GIS regarding base data and map requests
- Facilitate StreetLight data requests for MAPO partner jurisdictions
- Upkeep and maintenance of MAPO website
- Assist MnDOT District 7 and MnDOT Central Office in statewide and regional planning efforts
- Complete 2023 & 2024 Unified Planning Work Program.
  - o Note: the 2023 UPWP requires approval. The 2024 UPWP is conceptual.
- Continued involvement in the Transportation Alternatives (TA) program, Surface Transportation Program (STP), and Safe Routes to School (SRTS) programs by providing assistance to MAPO member jurisdictions, as well as review and ranking as needed
- Provide technical assistance and resources to Mankato Transit System (MTS) on as-needed basis

- Work with the Region Nine Development Commission and serve on R9 Transportation Advisory Committee
- Coordination with Area Transportation Partnership (ATP-7) and MnDOT in reviewing and recommending projects
- Continued involvement in the Statewide Health Improvement Partnership (SHIP) and serving on SHIP TAC
- Review and update MAPO administrative documents as needed
- Project management and coordination with consultants on various studies

MAPO staff will coordinate with area partners and the MAPO TAC and Policy Board to prioritize future studies.

## Chapter 2: Program Areas and Subtasks

MAPO breaks the Program Areas into individual sub-tasks to be completed in each of the calendar years covered by this UPWP. Each Program Area has identified an objective, a budget and sub-tasks. Each sub-task has an estimated period for completion and identifies the responsible agencies and participants.

### 100 Program Support and Administration

Activity Budget and Funding Source Split for Program Area 100 - Program Support & Administration Estimated 80/20 split		
Funding Source	2022	
	Percent	Amount
(CPG)	78.54%	\$84,664.80
Local	21.46%	\$23,133.00
Total	100%	\$107,797.80

2022 Staff Hours: 1,410      2022 Budget: \$107,797.80

2023 Staff Hours: 1,410      2023: Budget: \$110,732

#### Objective

Program Support and Administration activities include the coordination of Technical Advisory Committee and Policy Board meetings, staff training and travel, preparing the work program and quarterly accounting, vacation and holiday time, etc. and maintenance of the MAPO website and social media outlets.

#### **Program Support (730 staff hours) 51001**

Program support activities keep the Policy Board, Technical Advisory Committee, and subcommittees informed and meeting on a regular basis. Actions include administering meetings, maintaining committee membership lists and bylaws, writing agendas and minutes, and special assignments.

#### **Activities**

- Prepare agendas and minutes for MAPO meetings.
- Prepare agendas, minutes and meeting notices for TAC meetings and Policy Board Meetings.
- Staff time in participation of trainings, meetings, and conferences.
- Project task administration and communication between the Policy Board and TAC.
- Review and update administrative Plans as needed.
- Prepare local jurisdictions for billing.
- Attend and present information on the current projects and MAPO updates to the Blue Earth and Nicollet County Board meetings as requested.

- Attend and present MAPO updates to the Region Nine Development Commission Transportation Advisory Committee at their regularly-scheduled meetings.
- Attend and present information on the current projects and other MAPO updates to the City Councils of Eagle Lake, Mankato, North Mankato, and Skyline as requested.
- Attend and present information on the current projects and other MAPO updates to the Minnesota Statewide Health Improvement Initiative and serve on their Community Leadership Team.

**Unified Planning Work Program (UPWP) (150 staff hours) 51002**

The UPWP is updated annually in consultation with the MnDOT, FTA, FHWA, Mankato Transit System (MTS), the MAPO TAC, and MAPO Policy Board. Quarterly reports and reimbursement forms are prepared and office accounting is maintained. Annual dues are calculated and billed, and the budget is coordinated with the City of Mankato.

- Prepare draft 2023-2024 UPWP.
- Midyear and miscellaneous reviews with MnDOT, FHWA and FTA.
- Prepare budgets and quarterly progress reports for MnDOT and FHWA.
- Review current UPWP with TAC, MnDOT and FHWA for work items to carry forward into next UPWP.
- Receive input from local TAC, MnDOT and FHWA on work items to include in UPWP.

**Training and Travel (150 staff hours) 51003**

Travel to MPO Directors meetings, training, and other activities are included. MnDOT requires that \$3,000 of planning funds are used to provide for the MPO's participation in meeting and workshops for the Minnesota MPO Directors and other professional development and training of the MPO staff. (Hard cost of these items are listed as line items in the budget)

- Travel to MPO Directors Meetings.
- Travel/registration for training opportunities (APA, FHWA, MnDOT, NTI).
- Attend conferences.
- Attend various statewide and district functions or workshops relevant to MAPO.

**Information Technology (City of Mankato) (80 staff hours) 51004**

- Post meeting packets, minutes, and other materials to MAPO website.
- Continue work with the City of Mankato's Information Technology and Public Information Departments to build and expand the MAPO website.
- Work with Mankato, North Mankato, Blue Earth County and Nicollet County to continuing development of GIS information for MAPO area.
- Explore and implement new technologies and methods to enhance public participation and engagement with MAPO.



### Program Expenses (300 staff hours) 51005

Program expenses are the costs associated with organizational upkeep and administration, including staff vacation, sick and holiday time.

#### Process and Timeline to Completion:

- *The 2023-2024 Unified Planning Work Program will be drafted during 2022 and adopted by September of 2022.*
- *Ongoing maintenance and coordination with City of Mankato Information Technology Department and Geographic Information Systems (GIS) Department.*
- *The activities in this section will generally be completed in the 2022 calendar year.*

### 200 Long-Range Transportation Planning

Activity Budget and Funding Source Split for Program Area 200 - Long Range Planning Estimated 80/20 split		
Funding Source	2022	
	Percent	Amount
Consolidated Planning Grant (CPG)	78.54%	\$3,260.84
Local	21.46%	\$890.96
Total	100%	\$4,151.80

2022 Staff Hours: 60

2022 Budget: \$4,151.80

2023 Staff Hours: 60

2023 Budget: \$4,276

#### Objective

The Long Range Transportation Planning element includes activities related to development of and maintenance of intermodal transportation plans which serve the long range transportation needs of the metropolitan planning area and are in compliance with federal and state requirements. MAPO also ensures fiscal constraint and conformity for all Long Range Transportation Planning activities.

#### **Long Range Transportation Plan (LRTP)**

Includes LRTP maintenance, analysis, inquiry response, and presentations as needed.

#### Process and Timeline to Completion:

- *Ongoing efforts to maintain, analyze and update the Long Range Transportation Plan.*

### 300 Short-Range Transportation Planning

Activity Budget and Funding Source Split for Program Area 300 - Short Range Planning Estimated 80/20 split		
Funding Source	2022	
	Percent	Amount
Consolidated Planning Grant (CPG)	78.55%	\$234,664.43
Local	21.45%	\$64,075.67
Total	100%	\$298,740.10

2022 Staff Hours: 970

2022 Budget: \$298,740.10 (staff hours & consultant costs)

2023 Staff Hours: 970

2023 Budget: \$285,652 (staff hours & consultant costs)

#### Objective

The Short-Range Transportation Planning includes activities that provide necessary planning support and implementation for transportation planning in the MAPO planning area. Short-Range transportation planning activities are typically planning for the next five years.

#### **Local Planning Assistance (820 staff hours) 53001**

Local planning assistance includes staff activities related to the local transportation system, including initiation and development of a wide range of plans and studies. Activities may include data collection, coordinating and attending meetings, document review, and public engagement. Local planning assistance activities advance the goals of the LRTP. These activities also entail communication and coordination with a wide variety of local stakeholders. More detailed descriptions on the consultant led studies are listed below.

#### **Activities**

- Work on Lookout Drive-CSAH 13 Corridor Study
- Work on Second Street Corridor Study
- CSAH 5 (Third Ave) Corridor Study
- Work on Eagle Lake Pedestrian Connectivity Study
- Work on MSU Stadium Road Pedestrian Crossing Study
- Work on South Bend Safe Routes to Multimodal Study
- Aerial Flyover Photography Services
- Assist local partners with localized transportation planning efforts as needed
- Continued work with Statewide Health Improvement Program (SHIP). Includes serving on the SHIP Community Leadership Team.
- Work with partners on future local planning studies as identified by the TAC and Policy Board
- Provide notification and assistance to MAPO partner agencies on Transportation Alternatives Program (TA), Surface Transportation Program (STP), Safe Routes to School (SRTS) and other opportunities, programs, and solicitations as needed

- Assist Mankato Transit System with various projects, plans, and initiatives as needed.
- Assist on general transportation topics that arise
- Continued work with the Blue Earth County and Nicollet County. Includes technical assistance/support, presentations/outreach for MAPO projects and programming

### **State Planning Assistance (150 staff hours) 53002**

State planning assistance includes staff activities related to coordination with agencies with geographies and jurisdictions greater than that of the MAPO planning boundary. This includes meetings, document review, and shared plan and study development with MnDOT District 7 and other MnDOT offices, as well as Region Nine Development Commission. Staff may also coordinate with other agencies whose activities may impact the transportation system within and throughout the MAPO area.

#### **Activities**

- Assist MnDOT District 7 and MnDOT Central Office in statewide and regional planning efforts, including review and commenting on statewide and district plans or projects. Assist as needed in open houses, outreach or other communication.
- Review requests and present functional classifications changes to TAC and Policy Board.
- Provide reporting and follow up with MnDOT regarding changes or updates to functional classification changes.
- Work with Region Nine Development Commission Transportation Committee and serve on their TAC. Provide technical assistance/support, present information on MAPO projects/programming, serve as liaison between agencies.
- Continued involvement in meetings related to MPO functions for local advocacy groups and transportation partnerships.

#### Process and Timeline to Completion:

- The above referenced planning efforts and activities are anticipated to occur within the 2022 calendar year.

### **Consultant Studies**

Consultant studies are coded to cost category 53001.

#### **Lookout Drive – CSAH 13 Corridor Study**

This study is a partnership between MAPO, North Mankato, and Nicollet County. The proposed project consists of a corridor study to identify a long-term shared vision for multimodal improvements on Lookout Drive (CSAH 13) from Lee Boulevard in North Mankato to Somerset Road (512<sup>th</sup> Street) in Nicollet County. In addition to a review of the corridor, the project is expected to review multiple intersections along the corridor including the northern section of the corridor which is undeveloped at this time.

The study objectives include: understanding the needs and opportunities in the corridor, developing and evaluating potential transportation improvement alternatives, gathering public and business input on corridor needs and improvement alternatives, and developing an implementation plan that prioritizes projects for completion over time. The project will identify a long-term shared vision for multimodal improvements among multiple jurisdictions.

- Total Project Cost (est.): \$125,000 (\$70,000 in 2021, \$55,000 in 2022)
- Anticipated Completion: December 2022

### **Second Street Corridor Study**

This study will determine the extent of intersection control needed along the Second Street Corridor in Mankato and the location and what type of pedestrian crossing improvements can be made. The project is envisioned to complement ongoing work on Riverfront Drive.

- Total Project Cost (est.): \$65,000 (\$30,000 in 2021, \$35,000 in 2022)
- Anticipated Completion: December 2022

### **CSAH 5 (Third Ave) Corridor Study**

MAPO, in partnership with Blue Earth County and the City of Mankato will evaluate current and future projected traffic volumes, traffic distribution, intersection and other corridor safety concerns, multimodal considerations, rail crossing (including one of the highest ADT at grade crossings in the City) and previous whistle free rail corridor study incorporation, and current and future performance at the interchange with US Highway 14. The project includes stakeholder input from the County, City and MnDOT, as well as numerous industries and residents along the corridor.

- Total Project Cost (est.): \$80,000 (\$50,000 in 2022, \$30,000 in 2023)
- Anticipated Completion: July 2023

### **Eagle Lake Pedestrian Connectivity Study**

This study will identify alternatives to connect the southeastern section of Eagle Lake to the rest of the community with the potential addition of a pedestrian crossing and a sidewalk or trail along CSAH 27 (Agency St.) from Thomas Drive to 211<sup>th</sup> Street. The project is intended to promote walkability and connectivity while eliminating accessibility barriers and ensuring ADA compliance. Currently, there is a safety concern to pedestrians crossing CSAH 27 (Agency St.) and traveling along the shoulder of the road between Thomas Drive and 211<sup>th</sup> Street. There is a population, including youth (manufactured home park, town homes, and new subdivision), that are disconnected from the rest of Eagle Lake because of the fear of crossing CSAH 27 without a safe crossing and sidewalk system in place.

- Total Project Cost (est.): \$25,000
- Anticipated Completion: December 2022

### **MSU Stadium Road Pedestrian Crossing Study**

This study will analyze pedestrian and auto conflicts at intersections of Warren Street and Ellis Avenue at Stadium Road via live counts and anticipated traffic growth. For both intersections, an analysis and evaluation of alternative crossing methods, such as "all cross" and diagonal crossings will be conducted. Analysis will consider existing roadway and turning lane configurations to determine if roadway and turning lane modifications would provide a significant improvement in pedestrian and traffic flow. The deliverable is to include range of alternatives.

- Total Project Cost (est.): \$30,000
- Anticipated Completion: December 2022

### **South Bend Safe Routes to Multimodal Study**

This study will include a multimodal network analysis, traffic counts, and one (1) public input session to identify local concerns and priorities. Study goal is for a safer and more convenient pedestrian and bicyclist network. Study will prioritize pedestrian and bicyclist connectivity and comfort level within study area and connecting to greater pedestrian network. Analyzed components will include potential lighting, streets reconstruction, and alternative pedestrian/bicyclist routing. The study deliverable will comprise of a pedestrian and bicycle network analysis and alternatives to address identified needs and problem areas, including potential infrastructure upgrades with funding scenarios.

- Total Project Cost (est.): \$28,000
- Anticipated Completion: December 2022

## 400 Program Development & TIP Development

Activity Budget and Funding Source Split for Program Area 400 - Program Development Estimated 80/20 split		
Funding Source	2022	
	Percent	Amount
Consolidated Planning Grant (CPG)	78.54%	\$20,593.84
Local	21.46%	\$5,626.86
Total	100%	\$26,220.70

2022 Staff Hours: 440                      2022 Budget: \$26,220.70  
 2023 Staff Hours: 440                      2023 Budget: \$27,007

### Objective

The Program Development element includes activities related to MAPO Transportation Improvement Program (TIP), Area Transportation Partnership (ATP), Area Transportation Improvement Program (ATIP), and State Transportation Improvement Program (STIP).

### **Inter-Agency State 54002 (65 hours)**

Inter-Agency State activities refer to staff time for coordination with MnDOT, including MnDOT District 7, in a variety of areas. This includes partnership and collaboration as MAPO and District 7 jointly develop the TIP and ATIP, respectively. This also includes MAPO staff work related to district-wide funding solicitations including the Surface Transportation Program and Transportation Alternatives Program.

#### **Activities**

- Initial Review of Letters of Intent for Transportation Alternative Program (TA).
- Coordinate and interview applicants for submitted TA projects in MAPO planning area.
- Provide staff recommendation and input for submitted projects.
- Participate in regional reviewing and ranking of District 7 Surface Transportation Program (STP) projects.
- Coordinate with ATP and MnDOT in reviewing and recommending projects, including transit, for inclusion in the ATIP and STIP.
- Attend and participate in ATP meetings and review of projects and other supporting documents that relate to the development of the STIP.
- Provide updates to the MAPO TAC and Policy Board on STIP projects that fall within the MPO planning boundary.

### **Inter-Agency Local 54003 (375 hours)**

This category includes development of the TIP. The TIP is a federally-mandated, annually-prepared document that contains pedestrian, highway, transit, streets, highway, and other

transportation projects that are recommended for federal funding during the next four years in the metropolitan area. This task includes development of the MAPO's area TIP for submission to federal and state oversight agencies. MAPO is charged with developing and promoting programs and projects that best meet the needs of the regional transportation network.

**Activities**

- Provide public notice of TIP
- Solicit and prioritize candidate project and assist MnDOT Central Office and MnDOT District 7 as a member of ATP subcommittees as needed
- Ensure that federal investments are tied to planning, priorities, and policies as defined in the MAPO's LRTP
- Conduct an Environmental Justice analysis for the TIP
- Ensure the TIP document is fiscally constrained
- TIP Development, including:
  - Complete all federal requirements pertaining to TIP development, including relating TIP projects to the federal planning process
  - Perform TIP public engagement activities as outlined in the MAPO Public Participation Plan
  - Send approved TIP to federal and state oversight agencies
  - Amend and/or modify the TIP as necessary in response to changes in project schedule, detail, or scope
- Conduct consultation with the Mankato Transit System, including assistance with Transit Development Plan (TDP)
- Coordinate with District 7 ATP
- Work with Region 9 Development Commission and serve on R9DC Transportation Advisory Committee
- Coordinate to make MAPO operations accessible e.g. language translation, hearing-impaired, etc.

**Mankato Transit System Transit Development Plan 54003**

In 2022 Mankato Transit System (MTS) will initiate development of a Transit Development Plan (TDP). The TDP will represent a strategic vision for the MTS to promote the operation of an efficient, responsive, and financially sustainable transit system. Major components of the TDP include: annual performance, service operations, capital programs and funding.

The TDP will be led by MTS. MAPO staff will contribute to development of the TDP via coordination and participation in plan development. Staff hours will be allocated to Inter-Agency Local 54003.

Process and Timeline to Completion:

- The above referenced items are yearly planning activities that coincide with District 7 ATP's dates and timelines within the calendar year.



## 500 Other Services and Commodities

Activity Budget and Funding Source Split for Other Services & Commodities Estimated 80/20 split		
Funding Source	2022	
	Percent	Amount
Consolidated Planning Grant (CPG)	78.54%	\$11,113.46
Local	21.46%	\$3,036.54
Total	100%	\$14,150.00

2022 Staff Hours: 0                      2022 Budget: \$14,150.00

2023 Staff Hours: 0                      2023 Budget: \$14,150

### Objective

The Other Services and Commodities element includes activities related to administration, upkeep, overhead, and communications. This includes costs related to:

- Legal, Publication, & Advertising
- Telephone & Postage
- Direct expenses for Training, Travel & Conferences
- Printing & Publishing
- Office Supplies (including software)
- Subscriptions & Memberships

### Process and Timeline to Completion:

- The above referenced items are costs paid on an as-needed basis over a given year.

## Chapter 6: Strategic Plan

### Introduction

What follows is a summary of MAPO overall Strategic Planning as it relates to advancing and maintaining the Long Range Transportation Plan (LRTP) for the years 2020-2024. Prospective future studies are included for illustrative purposes.

Major Program Activities	2020	2021	2022	2023	2024
Warren Street Corridor Study	X				
Long Range Transportation Plan Update	X				
Regional Transportation Coordinating Council (RTCC)	X				
Intersection Control Evaluation: Lor Ray Dr and James Dr	X				
Highway 169 Corridor Study	X	X			
Intersection Control Evaluation: CSAH 16 and CSAH 60		X			
Highway 14 Pedestrian Bridge Study		X			
Lookout Drive – CSAH 13 Corridor Study		X	X		
Second Street Corridor Study		X	X		
Eagle Lake Pedestrian Connectivity Study			X		
MSU Stadium Road Pedestrian Crossing Study			X		
South Bend Safe Routes to Multimodal Study			X		
CSAH 5 (Third Ave) Corridor Study			X	X	
Active Transportation Plan				X	
Prospective: MAPO Transportation Modeling				X	
Prospective: Intelligent Transportation Plan				X	
ADA Transition Plan Update					X

MAPO staff, TAC, and Policy Board will annually review the MAPO Strategic Plan and reevaluate planning studies for inclusion in future work programs.

## \*Appendix A: 2022 Program Activity Details & Budget Tables

\*Note: totals in appendices may be off by \$1 due to rounding

	100 Program Support and Administration	Budget	Staff Hours
Program Support 51001	1. Prepare agendas and minutes for MAPO Meetings		
	2. Attending MnDOT and local agency meetings		
	3. Prepare and distribute agendas and minutes for TAC meetings		
	4. Attend training, meetings, and conferences		
	5. Review and update MAPO administrative documents as needed		
	6. Prepare billing for local jurisdiction assessment		
	<b>Total Expense - Program Support</b>	<b>\$51,051</b>	<b>730</b>
Planning Work Program 51002	1. Prepare next UPWP and budget		
	2. Review with MnDOT, FHWA, local partners, and other agencies		
	3. Reporting to MnDOT & FHWA		
	<b>Total Expense - Planning Work Program</b>	<b>\$10,380</b>	<b>150</b>
Training and Travel 51003	1. Travel to meetings including MPO Directors meetings MN MPO workshop		
	2. Travel to workshops		
	3. Attend other meeting related to transportation		
	<b>Total Expense - Training &amp; Travel</b>	<b>\$10,380</b>	<b>150</b>
Information Tech, GIS, & Website 51004	1. Maintenance of Website - Post minutes, agendas, meeting materials, information, create revolving content		
	2. Geographic Information System Support (7208)	\$10,000	
	Total Staff Expenses	\$5,228	80
	<b>Total Expense - Information Tech &amp; Website</b>	<b>\$15,228</b>	
Program Expenses 51005	1. Vacation, Sick and Holidays		
	<b>Total Expense - Program Expenses</b>	<b>\$20,759</b>	<b>300</b>
<b>Total Expenses - Program Support and Administration</b>		<b>\$107,798</b>	<b>1,410</b>
	200 Long-Range Planning	Budget	Staff Hours
Long Range Planning 52001	Total Staff costs - Long Range Planning - LRTP maintenance, analysis, inquiry response, presentations as needed	\$4,152	60
	Total Expenses - Long Range Planning	<b>\$4,152</b>	
<b>Total Expenses - Long Range Planning</b>		<b>\$4,152</b>	<b>60</b>
	300 Short-Range Planning	Budget	Staff Hours
Short Range Planning - Local 53001	Consultant cost - CSAH 5 (Third Ave) Corridor Study (project split across 2022 and 2023, \$80,000 total)	\$50,000	
	Consultant cost - Eagle Lake Pedestrian Connectivity Study	\$25,000	
	Consultant cost - MSU Stadium Road Pedestrian Crossing Study	\$30,000	
	Consultant cost - South Bend Safe Routes to Multimodal Study	\$28,000	
	Consultant cost - Second Street Corridor Study (project split across 2021 and 2022, \$65,000 total)	\$35,000	
	Consultant cost - Lookout Drive-CSAH 13 Corridor Study (project split across 2021 and 2022, \$125,000 total)	\$55,000	
	Cost - Aerial Flyover Photography Services	\$12,000	
	Assist MAPO partners with local transportation planning efforts as needed		
	Coordination and contribution local Statewide Health Improvement Program		
	Distribute and share relevant transportation materials & information/outreach (52002 staff coding)		
	Staff Expenses	\$53,361	820
	<b>Total Expenses - Short Range Planning - Local</b>	<b>\$288,361</b>	
	State Planning Efforts 53002	1. Participation in Statewide and District Planning Efforts (various planning & work groups e.g. MnSHIP, District 7 Freight Plan, State Multimodal Trsp Plan, State Pedestrian Plan, etc.)	
2. Coordination with MnDOT and local partners for transportation related activities			
Total Staffing Costs - Short Term Planning - Interagency		\$10,380	150
<b>Total Expenses - Short Range Planning - Interagency</b>		<b>\$10,380</b>	
Staff Expenses - Short Range Planning		\$63,740	
<b>Total Expenses - Short-Range Planning</b>		<b>\$298,740</b>	<b>970</b>

## 2022 Program Activity Details & Budget Continued

	400 Program Development	Budget	Staff Hours
Inter Agency - State 54002	1. TAP LOI Review		
	2. Coordination and review with MnDOT and Transit for STIP		
	Total Staffing Costs - Program Development		
	<b>Total Expenses - Program Development - Interagency</b>	<b>\$4,882</b>	<b>65</b>
Inter Agency Local 54003	1. Public notice of Transportation Improvement Plan (TIP) preparation		
	2. Solicit projects from local partners		
	3. TIP environmental justice analysis		
	4. Consultation with Mankato Transit System, including assistance with Transit Development Plan (TDP)		
	5. TIP development		
	6. Coordination with District 7 ATP		
	7. Work with Region Nine RDC & serve on R9 Transportation Advisory Committee		
	8. Coordinate to make MAPO operations accessible e.g. language translation, hearing-impaired, etc.		
	Total Staffing Costs - Inter Agency Local	\$21,339	375
<b>Total Expenses - Program Development - Interagency</b>	<b>\$21,339</b>		
<b>Total Expenses - Program Development</b>		<b>\$26,221</b>	<b>440</b>
	Other Services & Commodities	Budget	Staff Hours
	3040 Legal, Publication, & Advertising	\$1,200	
	3210 Telephone & Postage	\$500	
	3300 Training, Travel & Conferences	\$3,100	
	3410 Printing & Publishing	\$3,000	
	2010 Office Supplies	\$1,200	
	4330 Subscriptions & Memberships (including software and \$5,000 StreetLight license fee paid October 2022)	\$5,550	
<b>Total Other Services &amp; Commodities</b>		<b>\$14,550</b>	
<b>Total Expenses and Staffing Hours for 2022</b>		<b>\$451,460</b>	<b>2,880</b>

## 2022 Program Budget and Detail

2022 UPWP Program Budget and Detail						
Funding Source	Funds	Allocation of Funds				
		100	200	300	400	Other Services & Commodities
		Program Support	Long Range Planning	Short Range Planning	Program Development	
<b>MAPO Revenue</b>						
Minnesota Federal Funds	\$ 354,628 78.55%	\$ 84,677	\$ 3,261	\$ 234,664	\$ 20,597	\$ 11,429
Local Match - Minnesota Federal Funds (local partner dues)	\$55,959.00 12.40%	\$ 13,362	\$ 515	\$ 37,029	\$ 3,250	\$ 1,803
Minnesota State Funds	\$ 32,698 7.24%	\$ 7,807	\$ 301	\$ 21,637	\$ 1,899	\$ 1,054
Local Match - Minnesota State Funds (local partner dues)	\$ 8,175 1.81%	\$ 1,952	\$ 75	\$ 5,410	\$ 475	\$ 263
<b>Federal, State, &amp; Local Match w/o Local Match - MN State funds</b>	<b>\$ 443,285</b>	<b>\$ 107,798</b>	<b>\$ 4,152</b>	<b>\$ 298,740</b>	<b>\$ 26,221</b>	<b>\$ 14,550</b>
<b>Total Revenue</b>	<b>\$ 451,460</b>					
<b>MAPO Staff Expenses</b>						
Program Support & Administration	\$ 107,798	\$ 107,798				
Long Range Planning	\$ 4,152		\$ 4,152			
Short Range Planning	\$ 63,740			\$ 63,740		
Program Development	\$ 26,221				\$ 26,221	
Total Staff Salaries & Benefits	\$ 201,910					
<b>Commodities &amp; Other Services</b>						
Legal, Publication, & Advertising	\$ 1,200					\$ 1,200
Telephone & Postage	\$ 500					\$ 500
Training, Travel & Conferences	\$ 3,100					\$ 3,100
Printing & Publishing	\$ 3,000					\$ 3,000
Office Supplies (including software)	\$ 1,200					\$ 1,200
Subscriptions & Memberships	\$ 5,550					\$ 5,550
Consultant Services	\$235,000			\$ 223,000		
<b>Total Expenses</b>	<b>\$ 451,460</b>	<b>\$ 107,798</b>	<b>\$ 4,152</b>	<b>\$ 286,740</b>	<b>\$ 26,221</b>	<b>\$ 14,550</b>
<b>% of Total Program</b>	<b>100%</b>	<b>23.9%</b>	<b>0.9%</b>	<b>63.5%</b>	<b>5.8%</b>	<b>3.2%</b>

## Federal Funds and Local Match

MAPO FY 2021 Unified Planning Work Program Budget - Federal Funds and Local Match				
UPWP Category	Project Title	Federal Funding Amount	Local Funding Amount (State and Local)	Total Funding Amount
100	Program Support	\$ 84,677	\$ 23,121	\$ 107,798
200	Long Range Planning	\$ 3,261	\$ 891	\$ 4,152
300	Short Range Planning	\$ 234,664	\$ 64,076	\$ 298,740
400	Program Development	\$ 20,597	\$ 5,624	\$ 26,221
	Other Service & Commodities	\$ 11,429	\$ 3,121	\$ 14,550
	<b>Funding Totals</b>	<b>\$ 354,628</b>	<b>\$ 96,832</b>	<b>\$ 451,460</b>
<b>Source of Local Funds:</b>	Minnesota State Funds		\$ 32,698	
	Local Funds partner dues		\$ 64,134	
	<b>Funding Totals</b>		<b>\$ 96,832</b>	

## 2022 Local Share Amount

2022 LOCAL SHARE AMOUNT	
<b>TOTAL 2022 Local Share</b>	<b>\$ 64,134</b>
UNIT OF GOVERNMENT	LOCAL SHARE
Blue Earth County	\$ 24,371
City of Mankato	\$ 23,730
Nicollet County	\$ 7,696
City of North Mankato	\$ 8,337
<b>TOTAL 2022 Local Payments</b>	<b>\$ 64,134</b>

## Local Share Amount by Year

Local Share Amount by Year	2016	2017	2018	2019	2020	2021	2022
Blue Earth County	\$ 11,983	\$ 11,496	\$ 15,436	\$ 16,021	\$ 16,455	\$ 15,886	\$ 24,371
City of Mankato	\$ 11,668	\$ 10,901	\$ 15,030	\$ 15,599	\$ 16,022	\$ 15,468	\$ 23,730
Nicollet County	\$ 3,783	\$ 3,535	\$ 4,875	\$ 5,059	\$ 5,196	\$ 5,017	\$ 7,696
City of North Mankato	\$ 4,098	\$ 3,830	\$ 5,281	\$ 5,481	\$ 5,629	\$ 5,435	\$ 8,337
MnDOT D7 contribution (169)	-	-	-	-	\$ 15,000	\$ 57,580	-
<b>Total</b>	<b>\$ 31,532</b>	<b>\$ 29,762</b>	<b>\$ 40,622</b>	<b>\$ 42,160</b>	<b>\$ 63,302</b>	<b>\$ 99,386</b>	<b>\$ 64,134</b>

## Draft 2023 Program Activity Details & Budget (illustrative)

	100 Program Support and Administration	Budget	Staff Hours
Program Support 51001	1. Prepare agendas and minutes for MAPO Meetings		
	2. Attending MnDOT and local agency meetings		
	3. Prepare and distribute agendas and minutes for TAC meetings		
	4. Attend training, meetings, and conferences		
	5. Review and update MAPO administrative documents as needed		
	6. Prepare billing for local jurisdiction assessment		
	<b>Total Expense - Program Support</b>	<b>\$52,583</b>	<b>730</b>
Planning Work Program 51002	1. Prepare next UPWP and budget		
	2. Review with MnDOT, FHWA, local partners, and other agencies		
	3. Reporting to MnDOT & FHWA		
	<b>Total Expense - Planning Work Program</b>	<b>\$10,691</b>	<b>150</b>
Training and Travel 51003	1. Travel to meetings including MPO Directors meetings MN MPO workshop		
	2. Travel to workshops		
	3. Attend other meeting related to transportation		
	<b>Total Expense - Training &amp; Travel</b>	<b>\$10,691</b>	<b>150</b>
Information Tech, GIS, & Website 51004	1. Maintenance of Website - Post minutes, agendas, meeting materials, information, create revolving content		
	2. Geographic Information System Support (7208)	\$10,000	
	Total Staff Expenses	\$5,385	80
	<b>Total Expense - Information Tech &amp; Website</b>	<b>\$15,385</b>	
Program Expenses 51005	1. Vacation, Sick and Holidays		
	<b>Total Expense - Program Expenses</b>	<b>\$21,382</b>	<b>300</b>
<b>Total Expenses - Program Support and Administration</b>		<b>\$110,732</b>	<b>1,410</b>
	200 Long-Range Planning	Budget	Staff Hours
Long Range Planning 52001	Total Staff costs - Long Range Planning - LRTP maintenance, analysis, inquiry response, presentations as needed	\$4,276	60
	Total Expenses - Long Range Planning	<b>\$4,276</b>	
<b>Total Expenses - Long Range Planning</b>		<b>\$4,276</b>	<b>60</b>
	300 Short-Range Planning	Budget	Staff Hours
Short Range Planning - Local 53001	Consultant cost - CSAH 5 (Third Ave) Corridor Study (project split across 2022 and 2023, \$80,000 total)	\$30,000	
	Consultant cost - Active Transportation Plan	\$90,000	
	Consultant cost - partner-solicited projects	\$100,000	
	Assist MAPO partners with local transportation planning efforts as needed		
	Coordination and contribution local Statewide Health Improvement Program		
	Distribute and share relevant transportation materials & information/outreach (52002 staff coding)		
	Staff Expenses	\$54,961	820
	<b>Total Expenses - Short Range Planning - Local</b>	<b>\$274,961</b>	
State Planning Efforts 53002	1. Participation in Statewide and District Planning Efforts (various planning & work groups e.g. MnSHIP, District 7 Freight Plan, State Multimodal Trsp Plan, State Pedestrian Plan, etc.)		
	2. Coordination with MnDOT and local partners for transportation related activities		
	Total Staffing Costs - Short Term Planning - Interagency	\$10,691	150
	<b>Total Expenses - Short Range Planning - Interagency</b>	<b>\$10,691</b>	
	Staff Expenses - Short Range Planning	\$65,652	
<b>Total Expenses - Short-Range Planning</b>		<b>\$285,652</b>	<b>970</b>



## Draft 2023 Program Activity Details & Budget (illustrative) continued

	400 Program Development	Budget	Staff Hours
Inter Agency - State 54002	1. TAP LOI Review		
	2. Coordination and review with MnDOT and Transit for STIP		
	Total Staffing Costs - Program Development		
	<b>Total Expenses - Program Development - Interagency</b>	<b>\$5,028</b>	<b>65</b>
Inter Agency Local 54003	1. Public notice of Transportation Improvement Plan (TIP) preparation		
	2. Solicit projects from local partners		
	3. TIP environmental justice analysis		
	4. Consultation with Mankato Transit System, including assistance with Transit Development Plan (TDP)		
	5. TIP development		
	6. Coordination with District 7 ATP		
	7. Work with Region Nine RDC & serve on R9 Transportation Advisory Committee		
	8. Coordinate to make MAPO operations accessible e.g. language translation, hearing-impaired, etc.		
	Total Staffing Costs - Inter Agency Local	\$21,979	375
<b>Total Expenses - Program Development - Interagency</b>	<b>\$21,979</b>		
<b>Total Expenses - Program Development</b>	<b>\$27,007</b>	<b>440</b>	
	Other Services & Commodities	Budget	Staff Hours
	3040 Legal, Publication, & Advertising	\$1,200	
	3210 Telephone & Postage	\$500	
	3300 Training, Travel & Conferences	\$3,100	
	3410 Printing & Publishing	\$3,000	
	2010 Office Supplies	\$800	
	4330 Subscriptions & Memberships (including software and \$5,000 StreetLight license fee paid October 2022)	\$5,550	
	<b>Total Other Services &amp; Commodities</b>	<b>\$14,150</b>	
	<b>Total Expenses and Staffing Hours for 2022</b>	<b>\$441,818</b>	<b>2,880</b>

## Appendix B: MAPO Meeting Locations, Times & Contact Information

### Policy Board meetings

MAPO Policy Board meetings are typically held every other month on the 1st Thursday of the month unless otherwise notified. Following guidance from state health officials to protect the health of Minnesotans and prevent further spread of COVID-19, MAPO Policy Board meetings may be held via Zoom virtual meeting service. When held in person, Policy Board meetings are typically in the Minnesota River Room, 1st floor of the Intergovernmental Center (IGC) at 6:00pm, 10 Civic Center Plaza, Mankato, MN 56001.

### Technical Advisory Committee (TAC) meetings

MAPO Technical Advisory Committee meetings are typically held every other month on the 3<sup>rd</sup> Thursday of every month unless otherwise notified. Following guidance from state health officials to protect the health of Minnesotans and prevent further spread of COVID-19, MAPO TAC meetings may be held via Zoom virtual meeting service. When held in person, TAC meetings are typically held in the Minnesota River Room, 1<sup>st</sup> floor of the Intergovernmental Center (IGC) at 6:00pm, 10 Civic Center Plaza, Mankato, MN 56001.

<b>Tentative 2022 MAPO meeting schedule. Note meetings may be cancelled if there are no immediate action items.</b>	
<b>Policy Board meetings</b>	<b>TAC meetings</b>
January 6	January 20
February 3	February 17
March 3	March 17
April 7	April 21
May 5	May 19
June 2	June 16
July 7	July 21
August 4	August 18
September 1	September 15
October 6	October 20
November 3	November 17
December 1	December 15

## **MAPO Contact information**

### **Mailing Address**

Mankato/North Mankato Area Planning Organization  
 10 Civic Center Plaza  
 Mankato, MN 56001

### **Website**

[www.mnmapo.org](http://www.mnmapo.org)

### **Executive Director**

Paul Vogel  
 (507) 381-8613  
[pvogel@mankatomn.gov](mailto:pvogel@mankatomn.gov)

### **Twitter**

[@MinnesotaMAPO](https://twitter.com/MinnesotaMAPO)

### **Comment Dropbox**

Those without access to telephone or email may submit paper comments to the dropbox located in front of the Intergovernmental Center at 10 Civic Center Plaza, Mankato, MN 56001. Please address paper comments to the Mankato/North Mankato Area Planning Organization.

### **Fax**

(507) 388-7530

**Appendix C: Adopting Resolution**

**Resolution Adopting 2022-2023 Unified Planning Work Program for the Mankato/North Mankato Area Planning Organization**

WHEREAS, the Mankato/North Mankato Area Planning Organization (MAPO) was created as the MPO for the Mankato/North Mankato urbanized area through a Joint Powers Agreement between all local units of government located within the urbanized area; and

WHEREAS, MAPO is the metropolitan planning body responsible for performing transportation planning in conformance with State and Federal regulation for Metropolitan Planning Organizations; and

WHEREAS, MAPO is recognized by the Governor of Minnesota as the transportation planning policy body for the Mankato/North Mankato urbanized area; and

WHEREAS, MAPO commits to providing the twenty (20) percent local match for the federal and state funds.

NOW, THEREFORE, BE IT RESOLVED: that the Policy Board of the MAPO adopts the 2022 Unified Planning Work Program with potential minor amendments or amendments pending MnDOT and FHWA comments; and

NOW, THEREFORE, BE IT FURTHER RESOLVED: that the Chair of the Policy Board and Executive Director are authorized to execute all State and Federal Grant agreements, contracts and any associated amendments relating to the funding and implementation of the Unified Planning Work Program.

CERTIFICATION

State of Minnesota

I hereby certify that the foregoing Resolution is a true and correct copy of the resolution presented to and adopted by the Mankato/North Mankato Area Planning Organization at a duly authorized meeting thereof, held on the 2nd day of September, 2021, as shown by the minutes of said meeting in my possession.

 9/2/21  
Chair Date

 9/2/21  
Executive Director Date